

01/02/2018

THE MINNEHAHA COUNTY COMMISSION CONVENE AT 9:00 A.M. January 2, 2018, pursuant to adjournment on December 26, 2017. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Karsky. Also present were Olivia Larson, Commission Recorder, and Margaret Gillespie, Senior Deputy State's Attorney.

MOTION by Barth, seconded by Karsky, to approve the agenda. 5 ayes.

ELECTION OF 2018 CHAIRPERSON AND VICE-CHAIRPERSON

Chair Beninga called for nominations for the 2018 Commission Chair. MOTION by Karsky, seconded by Bender, to nominate Cindy Heiberger as Commission Chair for 2018. VOTE to elect Cindy Heiberger as the 2018 Commission Chair. 4 ayes. Heiberger abstained.

Chair Heiberger called for nominations for the 2018 Commission Vice-Chair. MOTION by Beninga, seconded by Karsky, to nominate Jean Bender as Commission Vice-Chair for 2018. VOTE to elect Jean Bender as the 2018 Commission Vice-Chair. 5 ayes.

DESIGNATION OF OFFICIAL NEWSPAPERS

Craig Dewey, Assistant Commission Administrative Officer, reported on proposals received from Argus Leader Media and the Garretson Gazette for designation as official county newspapers. The proposal from the Argus Leader Media included a rate for the Argus Leader of \$0.49 per line, for the Dell Rapids Tribune of \$0.28 per line for meeting minutes and \$0.32 per line for all other types of notices, and Brandon Valley Challenger of \$0.28 per line for meeting minutes and \$0.32 per line for all other types of notices. The Garretson Gazette proposal offered a rate of \$0.338 per line. Garrick Moritz, Garretson Gazette Owner, spoke on their proposal. Matt Anderson, Anderson Publications Owner, spoke on their proposal and provided a proposal letter to the Commissioners. The Anderson Publications proposal offered a rate of \$0.338 per line for legals and a \$0.3042 per line for proceedings. Bob Litz, Auditor, spoke on issues that arose with the 2017 official County newspapers, and spoke on electronic news versus the physical paper. Commissioners voiced their concern for ensuring the official newspapers are reliable and reach as much of the County as possible. MOTION by Barth, seconded by Beninga, to designate the Garretson Gazette and Anderson Publications (Minnehaha Messenger) as official newspapers for Minnehaha County in 2018. 3 ayes. Karsky and Bender voted nay. MOTION by Beninga, seconded by Bender, to designate the Argus Leader as an official newspaper for Minnehaha County in 2018. 4 ayes. Barth voted nay.

RECORD OF NON-ELECTED DEPARTMENT HEADS

Commissioner Heiberger read the list of non-elected Department Heads, as of January 1, 2018.

Carol Muller	Commission Office
Monte Watembach	Information Technology
DJ Buthe	Highway
Jamie Gravett	Juvenile Court Center
Mark Kriens	Facilities
Bill Hoskins	Museum
Carey Jo Deaver	Human Resources
Scott Anderson	Planning & Zoning/Parks
Julie Hofer	Public Advocate
Traci Smith	Public Defender
Kari Benz	Human Services
Diane Rypkema	Equalization
Lynn DeYoung	Emergency Management

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The following are listed as positions of public interest and are not department head positions:

Paul Niedringhaus	Metro Communications
Ralph Hammer	Weed & Pest
David Sorensen	Veteran Service Officer
Charles Martinell	4-H Advisor

MOTION by Bender, seconded by Barth, to establish record of non-elected department heads. 5 ayes.

CORONER APPOINTMENT

MOTION by Beninga, seconded by Bender, to re-appoint Dr. Kenneth Snell as Coroner for a 1 year term beginning 1/1/18 to 12/31/18. 5 ayes.

COMMISSION SALARY

Commissioner Heiberger gave a briefing on the salary history for Minnehaha County Commissioners. To accommodate the payroll system, a salary of \$27,830.40 for Commissioners and \$28,849.60 for the Chair would be a divisible number for 26 pay periods in 2018. This would be an approximate increase of 3% from 2017. MOTION by Barth, seconded by Karsky, to elect a salary and to approve Resolution MC18-1. 5 ayes.

RESOLUTION MC 18-1

A RESOLUTION TO ELECT SALARY, RATHER THAN THE PER DIEM METHOD OF PAYMENT TO COUNTY COMMISSIONERS, AND SET THE 2018 ANNUAL SALARY AT \$27,830.40 EXCEPT FOR THE SALARY OF THE COMMISSION CHAIR WHICH WILL BE SET AT \$28,849.60

WHEREAS, during the first regular business meeting of 2018 the Minnehaha County Board of Commissioners, the board considered and approved the following action regarding Commission salaries;

BE IT RESOLVED BY THE MINNEHaha COUNTY BOARD OF COMMISSIONERS, pursuant to SDCL 7-7-5 the Minnehaha County Board of Commissioners set the following 2018 annual salaries for Commissioners: the salaries for the four non-Chair Commissioners will be \$27,830.40. The 2018 annual salary for the County Commission Chair will be \$28,849.60.

Dated this 2nd Day of January, 2018

APPROVED BY BOARD OF COUNTY COMMISSIONERS

Cindy Heiberger
Chairman

ATTEST: Bob Litz, Auditor
Olivia Larson
Deputy Auditor

ELECTION PAY

Bob Litz, Auditor, presented a resolution to set the 2018 pay schedule for election workers. MOTION by Bender, seconded by Barth, to approve Resolution MC18-2. 5 ayes.

RESOLUTION MC18-2

WHEREAS, it will be necessary to appoint election officials in 2018 and

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WHEREAS, pursuant to SDCL 12-15-11, the fee paid to election officials shall be established annually by the board of county commissioners at its first regular meeting of the year; now, therefore, be it

Resolved by the Minnehaha County Board of Commissioners that for the year 2018, election officials shall be paid as follows:

Precinct Superintendent	\$180.00 per day
Precinct Deputy	\$150.00 per day
Absentee Precinct, Counting Center, And Precinct Assistants	\$12.00 per hour
Precinct set up (Paid to Supt. & Deputy)	\$15.00 per session
Precinct tear down (Paid to Supt. & Deputy)	\$15.00 per session
Election School attendance paid to all attendees.	\$15.00 flat rate
Usage of Personal Cell phone at Precinct (One Individual)	\$10.00 flat rate
Rate of rent for polling locations.	\$100.00 flat rate

Date this 2nd day of January, 2018.

APPROVED BY THE COMMISSION:

Cindy Heiberger
Chair

ATTEST:
Olivia Larson
Deputy Auditor

POLLING LOCATIONS

Bob Litz, Auditor, presented a resolution in accordance with SDCL 12-14-1 establishing record of all designated polling places in Minnehaha County for 2018 elections. MOTION by Karsky, seconded by Barth, to approve Resolution MC18-3. 5 ayes.

**RESOLUTION MC 18-3
ESTABLISH RECORD OF 2018 MINNEHAHA COUNTY DESIGNATED POLLING PLACES**

WHEREAS, pursuant to SDCL 12-12-1 the County Auditor shall give notice of all designated polling places prior to any election he or she is charged with conducting, and

WHEREAS, the Minnehaha County Auditor’s Office intends to make a record of all designated polling places in the County for 2018 elections, now

THEREFORE BE IT RESOLVED BY the Minnehaha County Commission that the following locations will serve as polling locations in 2018, with all precinct boundaries remaining the same:

Precinct #: Precinct Location: Precinct Address:

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01-03	O’Gorman High School	3201 S. Kiwanis Ave., SF
01-04/05	Active Generations	2300 West 46 th Street, SF
01-06	Sunnycrest United Methodist Church	4801 W. 41 st Street, SF
01-09	Peace Lutheran Church	5509 West 41 st Street, SF
01-10	Sioux Falls First Church	6300 W. 41 st Street, SF
01-17	Sanford Wellness Center	8701 W. 32 nd St. SF
02-01/05-11	VFW Post 628	3601 S. Minnesota Avenue, SF
02-02	Ronning Branch Library	3100 East 49 th Street, SF
02-03	Morningside Community Center	2400 S. Bahnson Avenue, SF
02-06	Westminster Presbyterian Church	3801 E. 26 th Street, SF
02-07	Lord of Life Lutheran Church	2600 S. Sycamore Avenue, SF
02-08	Avera Prince of Peace Community	4513 Prince of Peace Lane, SF
02-09	Gloria Dei Lutheran Church	5500 E. 57 th Street, SF
02-14	Eastside Baptist Church	6101 E. 49 th St. SF
03-05/06	American Legion	1701 W. Legion Drive, SF
03-09	Girl Scouts-Dakota Horizons	1101 South Marion Road, SF
03-10	Memorial Middle School	1401 S. Sertoma Avenue, SF
03-11	Church at the Gate	6820 West 26 th Street, SF
03-12	MariCar Community Center (Hayward)	400 N. Valley View Road, SF
03-13	Kuehn Park Community Center	2801 South Valley View Road, SF
03-14	Career Technical Education	4700 W. Career Circle, SF
03-15	Saint Michael’s Catholic Church	1600 South Marion Road, SF
03-16	Memorial Middle School	1401 S. Sertoma Avenue, SF
03-17	Prairie West Library	7630 W. 26 th Street, SF
04-01/14	Sioux Falls Main Library	200 N. Dakota Avenue, SF
04-02	Emmanuel Baptist Church	405 South Mable Avenue, SF
04-03	SD School for the Deaf	2001 East 8 th Street, SF
04-04	Wesley United Methodist Church	1700 East 6 th Street, SF
04-05	Fire Station #7	1100 East Benson Road, SF
04-06	Faith Lutheran Church	601 North Cliff Avenue, SF
04-07/08	Kenny Anderson Community Center	3901 E. 3 rd Street, SF
04-09	Grace Lutheran Church	3300 E. 18 th Street, SF
04-10	St. Lambert’s Catholic Church	1000 S. Bahnson Avenue, SF
04-11	Wild Flower Presbyterian Church	4800 East 6 th Street, SF
04-12	Hilltop United Methodist Church	1312 S. Bahnson Avenue, SF
04-13	First Christian Reformed Church	2901 East 26 th Street, SF
05-01/02	First Lutheran Church	327 S. Dakota Avenue, SF
05-03	Zion Lutheran Church	1400 S. Duluth Avenue, SF
05-04	DakotAbilities (Former Longfellow)	1116 South 4 th Avenue, SF
05-06	Hope Lutheran	1700 S. Cliff Avenue, SF
05-07	All Souls Church	2222 S. Cliff Avenue, SF
05-08	Instructional Planning Center	201 East 38 th Street, SF
05-09	Our Savior’s Lutheran Church	909 West 33 rd Street, SF
05-10	First Presbyterian Church	2300 S. West Avenue, SF
05-12	Instructional Planning Center	201 East 38 th Street, SF
05-13	Instructional Planning Center	201 East 38 th Street, SF
05-14	USF Cleveland Development Center	1010 W. 26 th St. SF
05-17	Asbury United Methodist Church	2425 South Western Avenue, SF
05-18	Faith Family Church	127 N. Spring Avenue
05-19	St. Mark’s Lutheran Church	2001 S. Elmwood Ave. SF
05-20	Oyate Community Center (Garfield)	2421 W. 15 th Street, SF
05-21	Trinity Baptist Church	2400 West 18 th Street, SF

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VP-01	Valley Springs American Legion Club	615 Broadway, Valley Springs
VP-02	Split Rock Fire Station	7201 East Highway 42, SF
VP-03	Brandon Municipal Golf Course (Ward 3)	2100 E. Aspen Blvd., Brandon
VP-04	Mapleton Township Hall	25750 476 th Avenue, SF
VP-05	Brandon City Hall (Ward 1)	304 Main Street, Brandon
VP-06	MariCar Community Center (Hayward)	400 N. Valley View Road, SF
VP-07	Hartford City Hall	125 N. Main Avenue, Hartford
VP-08	Humboldt Community Center	201 S. Main, Humboldt
VP-09	Baltic Elementary Gymnasium	500 3 rd Street, Baltic
VP-10	Garretson Senior Citizens Center	528 Main Avenue, Garretson
VP-11	Lutheran Church of Dell Rapids	701 Orleans Avenue, Dell Rapids
VP-12	Dale Heesch Farm	24883 481 st Avenue, Dell Rapids
VP-13	Taopi Community Hall	102 E. 3 rd Street, Colton
VP-15	Brandon Fire Station Ward 2	401 N. Sioux Boulevard, Brandon
VP-16	Crooks Community Center	701 South West Avenue, Crooks
VP-17	Wall Lake Township Hall	26452 463 rd Avenue, Hartford
VP-21	Lutheran Church of Dell Rapids	701 Orleans Avenue, Dell Rapids

Dated this 2nd day of January, 2018

APPROVED BY THE COMMISSION:
 Cindy Heiberger
 Chair

ATTEST: Bob Litz, Auditor
 Olivia Larson
 Deputy Auditor

FUNERAL LIMITS

Lori Montis, Human Services Assistant Director, requested setting funeral fee limits. The proposed limit would be a rate of \$3,000 for traditional burials and \$2,000 cremations. The ten (10) year average for funeral expenses to the County is \$144,765 reflecting expenses from 2008-2017. MOTION by Barth, seconded by Karsky, to set a rate of \$3,000 for traditional burials and \$2,000 cremations. 5 ayes.

MINUTES APPROVAL

MOTION by Barth, seconded by Karsky, to approve the December 26, 2017, Commission Minutes. 5 ayes.

MOTION by Karsky, seconded by Bender, to amend the Budget Supplements transfer of contingency funds motion to read as follows in the December 26, 2017, Commission Minutes: "MOTION by Heiberger, seconded by Barth, to transfer \$69,000 from the Contingency Fund to Pretrial Services (\$5,000 to ASN 15200-FT Salaries and \$64,000 to ASN 15296-Other Expense) and \$15,000 to Juvenile Alternatives Diversion Programs (ASN 16223). 3 ayes." 5 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Beninga, to approve the following bills totaling \$1,044,812.64. 5 ayes. Bob Litz, Auditor, spoke on the worker's compensation renewal amount included in the bills.

A&B Business	Lease-Rental	313.71	A&B Business	Maint	562.79
A To Z World Language	Interpreters	1,425.00	Airway Svc	Automotive	1,045.63
Airway Svc	Gas,Oil,Diesel	118.77	Audio Playground	Automotive	52.50
Avera Health Info	Clinics Aux	9.44	Avera Health Info	Medical Record	97.44

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Avera McKennan	Blood Withdraw	42.00	Avera McKennan	Expenditures	7,629.50
Avera McKennan	Hospitals	3,052.50	Avera Radiology	Other Medical	406.81
Axis Forensic Toxicology	Lab Costs	403.00	Baltic Fire Dept	Baltic FD	19,929.50
Baycom	Data Process	2,499.00	Beck, Jeffrey R	Child Defense	470.00
Billion Empire Motor	Automotive	44.64	Blackstrap	Road Material	11,606.04
Brandon Ace Hardware	Road Maint	179.98	Brown & Saenger	Office Supplies	33.66
Butler Machinery	Heavy Eq Rep	170.79	Campbell Supply	Automotive	45.95
Campbell Supply	Truck Repair	23.92	Century Business	Lease-Rental	121.90
Century Business	Maint	626.98	Choctaw Cnty	Return Of Svc	50.00
Christopherson Ander	Attorney Fees	376.00	City Glass & Glazing	Jail Repairs	1,638.00
CNA Surety	Notary Exp	50.00	Construction Product	Bldg/Yard Rep	170.00
Country View MHC	Welfare Rent	700.00	Cummins Sales & Svc	Building Repair	484.24
Cummins Sales & Svc	Jail Repairs	525.34	Dakota Fluid Power	Automotive	632.45
Dedula, Carla F	Court Reporter	1,356.60	Denherder Law	Attorney Fees	208.67
Dover, Sena S	Bd Eval	1,687.50	Duffy, Ryan	Attorney Fees	13,857.70
Eich Law	Attorney Fees	1,097.57	Evans, Preston	Investigators	770.70
Exhaust Pros	Truck Repair	582.63	G&R Controls	Heat,Vent	265.00
G&R Controls	Jail Repairs	571.26	Galls Quartermaster	Uniform Allow	1,539.38
Ge, Xijin	Welfare Rent	600.00	Geotek Engineering	Architects	240.00
Geotek Engineering	Museum Collect	774.00	Glazier, David Alan	Welfare Rent	495.00
Good Home Rentals	Welfare Rent	600.00	Graham Tire	Automotive	201.75
Grainger	Automotive	2,761.60	Gregs Handyman Svc	Other Misc	1,620.00
Guzman, Sandra V	Interpreters	50.00	Hardy Reynolds Law	Attorney Fees	958.00
Harmelink Fox & Ravn	Attorney Fees	321.50	Heartland Svcs	Communication	209.99
Heidepriem, Purtell	Child Defense	15,973.75	Hoekstra Reporting	Court Reporter	121.60
Horn Law	Attorney Fees	440.40	Howe	Coliseum Main	230.00
Howe	Correction Ct	275.00	Howe	HHS Maint	150.00
Howe	Jail Repairs	500.00	Howe	JDC Maint	225.00
Howe	Juvenile Dete	10,671.00	Howe	Outside Repair	1,275.00
Howe	VOA Dakotas	450.00	HP Hewlett	Data Process	2,385.00
HP Hewlett	Exhibit Mater	349.99	HP Hewlett	Furniture	450.00
HP Hewlett	Other Misc	1,685.20	HyVee	Program Act	229.44
Institutions Svc	Jail Repairs	670.56	Interstate Office	GIS Supplies	347.36
Interstate Office	Office Supplie	1,757.35	Katheryn Cranbrook	Other Prof	5,200.00
Katterhagen, Mark	Bd Exp Fees	15.00	Kingsport Village	Welfare Rent	500.00
Language Line Svc	Interpreters	281.91	Laughlin Law	Attorney Fees	638.20
Lawson Products	Small Tools	114.91	Lewno Law	Bd Exp Fees	150.46
Lockwood, Darcy	Bd Exp Fees	15.00	Lutheran Social Svcs	Interpreters	50.00
Manatron	Other Prof	18,902.64	Matthew Olson Law	Attorney Fees	490.75
Menards	Park/Rec	13.96	Metro Communications	Other Misc	188,490.90
Midamerican Energy	Natural Gas	4,979.71	Midwest Alarm	Maint	914.76
Midwest Alarm	Other Prof	914.76	Mikelson Law	Attorney Fees	680.41
Nichole Carper	Attorney Fees	1,488.17	Northridge Properties	Welfare Rent	500.00
Paramedics Plus	Safety & Resc	997.62	Pharmchem	Testing Supply	300.00
Plains Folk	Program Act	300.00	Push-Pedal-Pull	Other Misc	750.00
Real Vision Software	Maint	4,750.00	Redwood Toxicology	Testing Supply	3,600.00
Risty, Maxine J	Court Reporter	650.25	River Glen Place	Welfare Rent	600.00
Robertson, Andrew	Business Trav	80.64	Safe Home	Notes Rec SF	-2,669.59
Safe Home	Other Misc	-924.50	Safe Home	Rent Subs	10,339.00
Sanford Clinic	Physicians	163.25	Sanford Hospital	Blood Withdraw	20.00
Sanford Hospital	Hospitals	944.31	Scheels All Sports	Investigators	599.94
SD Assn Of Cnty	Education	265.00	SD Assoc Of Cnty	Memberships	12,387.76
SD Continuing Legal	Legal Research	500.00	SD State Bar	Memberships	11,035.00
SD State's Attorneys	Memberships	2,250.00	SDML Workers Comp	Workers Comp	393,205.00
SHI International	Data Process	966.24	SHI International	Other Misc	483.12
SHI International	Software	241.56	Silverstone Group	Hazard Ins	93,320.00
Silverstone Group	Property	25,905.00	Sioux Falls Area	Other Misc	50.00
Sioux Falls Area	Travel Bart	25.00	Sioux Falls Area	Travel Bend	25.00
Sioux Falls Area	Travel Beni	25.00	Sioux Falls Area	Travel Heib	25.00
Sioux Falls Area	Travel Kars	25.00	Sioux Falls City	Lease-Rental	33,303.38
Sioux Falls Two Way	Communication	1,944.27	Sivesind, John	Psych Evals	480.00
Streichers	Other Supplies	7,959.00	Streichers	Uniform Allow	3,750.00
Thomson Reuters	Books	252.78	Thomson Reuters	Legal Research	72.37
Tires Tires Tires	Gas,Oil,Diesel	100.73	Truck Bodies & Equip	Trucks/Tract	48,536.00
Truenorth Steel	Bldg/Yard Rep	225.70	Tschetter & Adams	Child Defense	8,681.52

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US Bank Equip	Lease-Rental	136.72	US Testing Equip	Lease-Rental	1,335.00
Vaisala	Truck Repair	17,251.92	VB Falls Park Apts	Welfare Rent	700.00
VOA	Other Prof	1,830.00	Walmart	Pharmacies	339.60
Wheelco Brake	Small Equip	554.99	Williamsburg	HS Donation	438.00
Williamsburg	Welfare Rent	445.00	Wilson Enterprises	Welfare Rent	500.00
Workforce	Recruitment	732.00	Wynia, Marc	Fed Drug Fund	1,260.00
Xcel Energy	Welfare Utilitie	220.34	Yankton Cnty Sheriff	Return Of Svc	200.00
Zahrbock Kool Law	Attorney Fees	2,139.66	Zahrbock Kool Law	Child Defense	1,354.54

December Salaries Paid

Commission	Salaries	32,984.88	Auditor	Salaries	48,589.97
Treasurer	Salaries	71,494.63	Information Technology	Salaries	68,129.13
States Attorney	Salaries	258,403.13	Public Defender	Salaries	168,740.22
Public Advocate	Salaries	55,278.00	Pre-Trial	Salaries	904.77
Facilities	Salaries	48,406.48	Equalization	Salaries	79,002.65
Register Of Deeds	Salaries	44,442.56	Human Resources	Salaries	24,509.00
Sheriff	Salaries	944,130.90	Emergency Management	Salaries	16,083.20
Juvenile Detention	Salaries	144,642.06	Highway	Salaries	123,088.41
Human Service	Salaries	116,826.52	Museum	Salaries	63,372.61
Planning	Salaries	33,632.00	Extension	Salaries	3,224.00

REPORT

Commissioner Karsky and Craig Dewey, Assistant Commission Administrative Officer, spoke on the purpose of the Financial Action Network (FAN), the background and creation of the FAN, and introduced Keith Severson, Partner & Accountant for Eide Bailly, who was chosen as the FAN representative. Mr. Severson presented the findings, conclusions, and recommendations made by the FAN, a group of local business and accounting professionals brought together to review and analyze Minnehaha County finances.

PERSONNEL

MOTION by Bender, seconded by Barth, to approve the following personnel changes. 5 ayes.

1. To rescind the hire of Michael Hartley as Correctional Officer in Training (12/3) for the Jail.
2. To accept the resignation of Janelle Satterly as Corrections System Operator for the Jail effective 12/26/17.
3. To accept the resignation of Rebecca Westra as Juvenile Correctional Officer I for the Juvenile Detention Center effective 12/21/17.

Step Increases

1. Susan Broveak – Real Estate Specialist – Register of Deeds – 14/15 – 1/8/18 - \$26.19/hour
2. Kimberly Mayer and Marlin Schlenker – Tax and License Technician – Treasurer – 10/13 – 12/27/17 - \$20.45/hour
3. Lavonne Robinson – Administrative Clerk – Human Services – 9/13 – 12/27/17 - \$19.47/hour
4. Corey Pechous – Road Maintenance Team Member – Highway – 12/13 – 12/27/17 - \$22.57/hour
5. Jason Toering – Computer Support Technician – Information Technology – 16/13 – 12/27/17 - \$27.51/hour

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6. Duane King – Appraiser – Equalization – 15/10 – 1/6/18 - \$24.31/hour

Special Personnel Action

To recognize the following significant employee anniversaries for January 2018: 5 years – Lori Ehlers, Megan Glass, Timothy Herschberger, Adam Gonnerman, and Jerome Krumm; 10 years – Nikki Pederson, Dennis Clauson, and Nathan Staton; 15 years – Jaime Irwin, Elliott Crayne, Steven Lutter, Corey Stanley, and Rick Lohnes; 20 years – Steven Ruitter; and 25 years – Gerald Winter. The Commission recognized Jaime Irwin, Senior Records Technician, who was in attendance.

To record volunteers in County Departments for December 2017. This list is on file at Human Resources.

NOTICE

MOTION by Barth, seconded by Beninga, to authorize the Auditor to publish a Request for Proposals for Real Estate Broker/Real Estate Agent Services for the sale of Minnehaha County owned land and building. 5 ayes.

PLANNING & ZONING NOTICES

Kevin Hoekman, Planner, gave the first reading and requested authorization for the Auditor to publish a Notice of Hearing for text amendments to the 1990 Revised Zoning Ordinance for Minnehaha County by revising Article 12 – Additional Use Regulations regarding accessory building and uses. MOTION by Barth, seconded by Bender, to authorize the Auditor to publish a Notice of Hearing on January 23, 2018, to consider the text amendments. 5 ayes.

Kevin Hoekman, Planner, gave the first reading and requested authorization for the Auditor to publish a Notice of Hearing for text amendments to Ordinance MC30-02, the Revised Joint Zoning Ordinance for Minnehaha County and the City of Sioux Falls by revising Article 15 – Additional Use Regulations regarding accessory building and uses. MOTION by Barth, seconded by Bender, to authorize the Auditor to publish a Notice of Hearing on January 23, 2018, to consider the text amendments. 5 ayes.

PUBLIC HEARING

Olivia Larson, Deputy Auditor, was present for a public hearing on a Retail On-Sale Liquor License application submitted by Garretson Sportsmen's Club for the 2018 licensing year. The State's Attorney Office, Sheriff's Office, and Planning & Zoning Department have reviewed the application with no concerns or objections reported. Steve Davis, Garretson Sportsmen's Club President, introduced himself and was available to answer Commissioners' questions. MOTION by Barth, seconded by Beninga, to approve the 2018 Retail On-Sale Liquor License application for Garretson Sportsmen's Club, legally described as Track 1 in the NW ¼ of the NW ¼ of S33-T103-R47 Minnehaha County, South Dakota. 5 ayes.

AGREEMENTS

Keith Wynia, Air Guard Supervisor, gave a briefing on the FY 2018 Joint Security Protection Agreement between Minnehaha County and the South Dakota Department of the Military. The agreement is for \$932,535. The total projected cost for FY2018 (October 1, 2017 thru September 30, 2018) is \$834,102. MOTION by Beninga, seconded by Karsky, to authorize the Chair to sign the FY2018 Joint Security Protection Agreement between Minnehaha County and the South Dakota Department of the Military in the amount of \$932,535. 5 ayes.

DJ Buthe, Highway Superintendent, presented a Professional Services Agreement between Minnehaha County and Short Elliot Hendrickson, Inc. for final design services to replace Structure #50-293-200 on Spook Road (264th Street) southeast of Brandon and about 0.7 miles west of Highway 109 over Beaver Creek. Based on

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preliminary engineering, a 119 foot long, two span, pre-stressed concrete girder bridge is recommended. The cost of services is not to exceed \$58,984. MOTION by Karsky, seconded by Barth, to authorize the Chair to sign the Professional Services Agreement between Minnehaha County and Short Elliot Hendrickson, Inc. for final design services to replace Structure #50-293-200 at a cost not to exceed \$58,984. 5 ayes.

DJ Buthe, Highway Superintendent, presented a Professional Services Agreement between Minnehaha County and Civil Design Inc. for preliminary engineering services for the replacement of Structure #50-205-060 located on Highway 114 (250th Street) approximately 0.25 miles east of Baltic. The cost of services is not to exceed \$29,500 and will be billed at hourly rate increments. MOTION by Karsky, seconded by Bender, to authorize the Chair to sign the Professional Services Agreement with Civil Design Inc. for Structure #50-205-060 at a cost not to exceed \$29,500. 5 ayes.

INSURANCE

Carol Muller, Commission Administrative Officer, presented a claim offer in the amount of \$6,100 received from Claims Associates, Inc. representing Larry and Winona Juhnke and North Star Mutual Insurance Company in regard to the December 11, 2017, accident involving a County owned 2004 Ford Expedition. The National Automobile Dealers Association clean retail value of the vehicle is \$5,125. MOTION by Barth, seconded by Karsky, to authorize the Chair to sign the claim offer of \$6,100 from Claims Associates, Inc. representing Larry and Winona Juhnke and North Star Mutual Insurance Company. 5 ayes.

POLICY REVIEW

Craig Dewey, Assistant Commission Administrative Officer, presented the annual review of the Minnehaha County Facility Power Outage Response Protocol that went into effect January 1, 2012. The policy has been sent to Department Heads for review and discussion with staff.

NEW BUSINESS

Commissioner Barth congratulated Minnehaha County Deputy Sheriff Captain Michael Walsh, who appeared on the front page of the Argus Leader for receiving a national award from the Federal Law Enforcement Officers Association for his involvement in the investigation of a 2011 murder case in Sioux City. Captain Walsh stated the case was very interesting, noted the Sheriff Department's willingness to work with other departments, and thanked the reporter who wrote the article.

Commissioner Heiberger stated the 2018 liaison assignments may be coming out later this week.

Upon the request of Commissioner Heiberger, Margaret Gillespie, Senior Deputy State's Attorney, read from SDCL 1-25-2(1) and (3) in regard to moving into executive session. MOTION by Bender, seconded by Karsky, to move into executive session for personnel and litigation per SDCL 1-25-2(1) and (3). 5 ayes.

The next Regular County Commission Meeting will take place at 9:00 a.m. on Tuesday January 9, 2018.

APPROVED BY THE COMMISSION:

Cindy Heiberger

Chair

ATTEST:

Olivia Larson

Deputy Auditor